



Sure Start Children's Centre



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## Mobile Phone and Digital Camera Policy

**Policy approved and adopted by:** Oak Meadow and Strawberry Meadow Children's Centres Partnership Board

**Due for review:** July 11

**Members of staff responsible for implementation and review :** Debbie Simmons, Sally Milligan

Oak Meadow and Strawberry Meadow Children's Centres accept that employees and centre users will bring their mobile phones to the centre.

It is the Centres' policy to focus on the children and parents/carers/learners whilst in groups and activities and therefore everyone will be asked to keep mobile phone use for essentials or emergencies. Centre staff will not use their mobile phones to take photographs or videos but we do recognize that there are occasions when a parent/carer might wish to capture a special moment to share with their family and friends. We ask that everyone ensures that these images contain only their own child/children and our staff will monitor this.

Digital cameras will only be used with the written permission of parents/carers/learners and photographs developed securely with copies deleted after printing. All photographs displayed in the Centres, on our websites or used in our publicity materials will have signed agreements from parent/carers/learners